



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 14th Oct 2021 at 7.15pm
in Goosnargh Village Hall – downstairs

ALL attendees MUST refer to the Covid Method Statement before attending
<https://www.whittinghamparishcouncil.org.uk/other-documents.php>

1. APOLOGIES

- 2. APPROVAL OF MINUTES** of the council meeting held on 9th Sept 2021.
The Chairman is required to sign the Minutes of the Meeting as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. CO-OPTION

The closing date for the vacancy in Higher Ward closed on the 6th October and electoral services have confirmed the position can now be filled by co-option. An article confirming the Council has 2 vacancies has been included in the Autumn Newsletter. **Members are reminded to help advertise / promote the positions.**

5. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend and participate at the meeting.**

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

6. UNITED UTILITIES ROADWORKS / DIVERSION

At the Sept meeting, Members discussed the diversion and roadworks associated with the new UU water main. As expected, the diversion caused traffic problems and County Cllr Whittam subsequently advised that Short Lane would be made one way. Whilst Cllr Whittam's information was helpful, LCC should have contacted the Parish Council directly. **Members are requested to advise of any further problems to be forwarded to LCC / UU.**

7. SPEEDING TRAFFIC

Under **MIN 21/53** of the Sept Meeting, it was resolved that the Clerk invite County Cllr Edwards to the November meeting when hopefully the road diversions / UU works will be completed. His attention will be drawn to the parking situation on the junction of Inglewhite Road / Halfpenny Lane when Longridge Football Club play at home.

Members are requested to **note** the temporary Vehicle Message Sign was displayed on Whittingham Lane and we are waiting to see if LCC have any further feedback.

A speed enforcement camera was in use on Whittingham Lane in the 40mph area (half way between the car wash and Goosnargh) at around 11am on Monday 4th October. The Clerk has contacted Lancashire Road Safety to request data on the number of vehicles, percentage speeding and the number of tickets issued.

Details of the Community Tool Kit have been emailed to Members who **are requested to consider how / if any of the initiatives can be taken forward.**

Members were informed of LCC's comments regarding the need for an 'anti-race' feature on the Speed Indicator device. Following replies from Members, this has been added to the Whittingham Lane device at a cost of £60 + VAT. **Members are requested to consider if it should also be added to the 2 devices on Halfpenny Lane.**

8. LCC PARISH & TOWN COUNCIL CONFERENCE

At the Sept meeting concern was expressed that LCC do not provide contact details of a named officer to progress any problems and emails to Highways District Lead have a 10-working day answer time. Shortly after the meeting, LCC issued a Survey (*forwarded to Members on the 29th Sept*) to establish how LCC can work more closely with Parishes. Further to the Survey, it has been announced that there will be a LCC / Parish & Town Council Conference on Sat 13th Nov from 09.45 – 14.00 where the above and similar issues can be discussed – see email.

Members are requested to consider attending to raise the above points and any other LCC concerns.

9. BUS SERVICE IMPROVEMENT PLAN

Members were requested to complete a survey relating to Bus Service Improvements. Cllr Hall put forward several suggestions including the protection and enhancement of rural bus services; making the public transport service more integrated e.g a shuttle service between the bus / railway station and an Oyster card type payment system for Lancashire. In addition, he wishes to know how / if LCC will assist bus companies in dealing with the potential shortage of bus drivers. Cllr Huggon suggested that bus routes should be assessed so that they run to serve the greatest number of people. **Members are requested to consider how to engage with the Bus Service Improvement Plan, which may also be covered at the LCC conference.**

10. PLANNING APPEALS / 5 YEAR SUPPLY

At the time of writing the agenda, an update on the appeal decision process has not been received and a reminder has been sent. **Members may wish to consider any updates.**

11. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

To reduce the time spent in meetings post Covid, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

Members are requested to NOTE the delegated representations submitted in September.

12. FINANCIAL STATEMENT – to end of Sept 2021

The Chairman is requested to verify that the finance and bank statements have been reconciled.

13. HALF YEARLY BUDGET ANALYSIS Apr 21 – Sept 21

Members are requested to consider current expenditure against the budget and assess progress on any items outstanding.

14. CONSIDERATION OF 2022/23 BUDGET ITEMS

The November meeting will primarily focus on the 2022/23 budget requirements.

Members are requested to identify any new budget items so that cost estimates can be brought to the November meeting which will include a summary of the CIL projects and expenditure to date.

Current budget suggestions include – refreshing Beacon Drive Garden for the platinum jubilee.

15. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are requested to note the Sept payments were paid by telephone banking due to an error with the online banking request. Hopefully this has been resolved and Members are requested **to approve the following accounts for online payment.**

DETAILS	PAYEE	AMOUNT	METHOD
Contribution to Ink costs	Woodplumpton Parish	£42.28	Online
Play area Inspection	Barton Grange	£402.00	Online
Grounds maintenance	Barton Grange	£1530.00	Online
'Anti race' upgrade	Traffic Technology	£72.00	Online
Clerk Salary Oct 2021	J Buttle	£551.07	Online
Tax / National Insurance	HMRC	£137.60	CQ 1510
E-On bill	E-On	£12.38	DD
Play area Annual Inspection	Wicksteed Leisure	£72.00	TBA
Commemorative Tree	So Plants	£35.00	TBA
Perspex window – bus shelter	Chris Holden	TBC	

16. COMMEMORATIVE TREE

Highways have approved the request to plant a commemorative Rowan Tree (Sorbus Eastern Promise) on Halfpenny Lane next to the Parish Council bench. The tree has been ordered and **Members are requested to confirm the wording on the plaque and type of stake required.** 2 examples are enclosed but Members are encouraged to research other options.

The Clerk will arrange for the tree and plaque to be planted later this month and **Members are requested to confirm a preferred date for the unveiling in early November.**

17. TREE PLANTING INITIATIVE

At the June meeting Members were informed that the Woodland Trust has launched a campaign for communities to plant trees to help the UK reach its 2050 carbon net-zero target. Suggested locations were Cumeragh Village and Goosnargh Village Green. Subsequently, concern was expressed that the trees are very small and will take a considerable time to grow. Cllr Huggon has put forward a suggestion to create a community orchard, however, in addition to planting the trees, they will need spraying and maintaining. **Members are requested to advise if they wish to progress a tree planting initiative and provide contact details of any organised schemes.**

18. GOOSNARGH VILLAGE GREEN SPORTS FACILITY

At the September meeting Members expressed a desire to establish a 'Working Group' to consider improving the Sports Facilities on Goosnargh Village Green.

Members are requested to consider the attached Terms of Reference and set a date for the first meeting.

19. AUTUMN EDITION OF THE PARISH NEWSLETTER

Members are requested to approve the draft edition of the Autumn Newsletter.

20. NOTE NEW CORRESPONDENCE

At the September meeting, Members suggested Members may be requested to NOTE any new correspondence received since the issue of the agenda.

21. DATE OF NEXT MEETING – Thursday 11th Nov 2021 7.15pm - down stairs in Goosnargh Village Hall.